

Hatton Darts Discipline and Appeals Process (9/3/20)

Introduction.

All concerns, allegations or reports of poor practice/abuse relating to the club's members will be dealt with by following this process.

Disciplinary process:

1. Complaints of misconduct against club members should be submitted in writing to the Club Chairperson or Secretary. Please include specific details and evidence in relation to the complaint.
2. The Club Chairperson or Secretary will in a reasonable time acknowledge the complaint and confirm that it is being progressed.
3. The Chairperson will appoint a Disciplinary Panel of a minimum of 3 members drawn from the committee, and if necessary non-committee members, with no direct interest or involvement in the matter to determine if the complaint has adequate grounds and is capable of being pursued. If not, the complainant will be informed.
4. The member or members against whom the complaint was made will be informed and invited to comment in writing within fourteen days upon the relevant allegations.
5. Mediation will be attempted in the case of a dispute between members, which all parties are encouraged to participate in despite any reservations.
6. The Disciplinary Panel will consider the complaint and formal responses, along with interviewing the members involved, and any witnesses as necessary. This does not need to be in a single, formal, hearing.
7. The Disciplinary Panel will take appropriate disciplinary action if it is satisfied that an offence of misconduct has been committed.
8. The outcome of the hearing will be notified in writing to the person who lodged the complaint and the member or members against whom the complaint was made within 7 days of the hearing.

Appeal Process:

1. An appeal in writing to the Chairperson or Club Secretary can be made against the outcome within 7 days of receipt. This should state the grounds for the appeal and will be acknowledged within seven days of its receipt.
2. The Committee will consider the grounds on which the verdict is challenged, and if these are accepted the Appeal Panel process will commence. If unsuccessful the Committee will notify the appellant in writing.
3. The Chairperson will appoint an Appeal Panel of three further Committee, and if necessary non-committee members, who were not involved in the original hearing. All parties concerned will be informed of the composition of the Appeal Panel.
4. The Appeal Panel shall review the matter and inform all parties of its decision within one month together with written reasons for its decision. The decision of the Appeal Panel shall be final. The Appeal Panel shall decide on any issue by majority.

Records of Hearings and Appeals

The records and supporting documentation shall be retained confidentially for a period of six years by the Club.

Co-operation of All Parties

These procedures assume that all parties will co-operate in the interest of resolving the issue in question. In the absence of co-operation, or if it is withdrawn at any stage, the Club reserves the right to proceed with a Hearing or an Appeal based on such evidence and information as it can obtain.